

1 **Cache County Council Ordinance and Policy Review**
2 **Committee**
3 **June 7, 2024**
4 **Minutes**

5
6 The Cache County Council Ordinance and Policy Review met in regular session on June 7,
7 2024 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court
8 House, 199 North Main Street, Logan, Utah 84321
9

10
11 **ATTENDANCE**

12
13 **Board Members Present:**

14 Sandi Goodlander – County Council
15 Mark Hurd – County Council
16 Karl Ward – County Council
17 Amy Adams – Director, OPM
18 Bryson Behm – County Clerk/Auditor
19 Chad Jensen – County Sheriff
20 Jeris Kendall – Deputy Civil Attorney
21 Dirk Anderson – Chief Deputy Executive
22 Taylor Sorensen – County Attorney
23

24 **Board Members Absent:**

25 Barbara Tidwill – County Council
26 David Zook – County Executive
27

28 **Others in Attendance:**

29 Micah Safsten – Senior Policy Analyst
30 Wesley Bingham – Finance Admin Supervisor
31

32 **08:30:00**

33
34 **Call to Order**

35
36 **Ward** called the meeting to order.
37

38 **Action Items**

39
40 **#1 Approval of Minutes for May 10, 2024**
41

42
43 **Items for Initial Consideration**

44 **#1 Resolution 2024-11, Waiving Encroachment Fees for Broadband Providers –**
45 **Micah Stafsens & Sandi Goodlander**

1 **Goodlander** explained the reasoning for the resolution and what encroachment fees
2 are.

3
4 **Staff** and **Committee** discussed the county policy to waive encroachment fees, if the
5 resolution can be passed, and if waiving the fee gives up the County's ability to go back
6 for damages/issues

7
8 **ACTION: A motion was made by Ward to recommend approval of**
9 **Resolution 2024-11 to the County Council. The motion died due to lack of a**
10 **second.**

11
12 **#2 Ordinance Amending Section 3.48.020 Regarding Records – Jeris Kendall**

13
14 **Kendall** explained current county code regarding records and the reason for the
15 amendment which makes it so all departments can have access to needed records.

16
17 **ACTION: A motion was made by Hurd to recommend approval to the**
18 **County Council for amendment to Ordinance Section 3.48.202 Regarding**
19 **Records and was seconded by Ward. The vote in favor was unanimous, 2-**
20 **0.**

21
22 **#3 Ordinance Allowing for Local Consent for the Sale of Beer in the County –**
23 **Jeris Kendall & Micah Safsten**

24
25 **Safsten** reviewed the history of the ordinance and the reason for this ordinance.

26
27 **Kendall** explained the state event permits that allow alcohol.

28
29 **Staff** and **Committee** discussed one time event permits that allow serving alcohol and
30 how the State is the permitting entity.

31
32 **ACTION: A motion was made by Ward to recommend approval to the**
33 **County Council for the Ordinance Allowing for Local Consent for the Sale**
34 **of Beer in the County and was seconded by Hurd. The vote in favor was**
35 **unanimous, 2-0.**

36
37 **Pending Items**

38 **#1 Comprehensive Policy for Three Digit Line Item Codes – Micah Safsten**

39
40 **Safsten** reviewed the policy for the Three Digit Line Item Codes.

41
42 **Staff** and **Committee** discussed making sure three digit line codes and policies are
43 consistent in naming, intra-department transfers, if transfers should be allowed to occur,
44 and travel and education fees.

45
46 **#3 Amendment to PPP for At-Will Employees**

1 **Adams** informed the committee that the amendments are being reviewed and that she
2 is looking at what other counties are currently doing for at-will employees.

3

4 **Items on Hold**

5 **#1 Whistleblower Policy**

6

7 **No updates currently.**

8

9 **#2 Credit Card Assignment Policy**

10

11 **No updates currently.**

12

13 **Next Scheduled Meeting**

14

15 **July 5, 2024 at 8:30 am**

16

17 **Adjourned.**

DRAFT